



## **MARKET STALL HOLDER Policy**

**The Festival Committee reserves the right to alter this policy in any way without notification, however, will endeavor to contact stall holder should these changes affect the stall holder.**

1. The 2025 Gayndah Orange Festival Market Day will take place Saturday 3<sup>rd</sup> May 2025 in Meson and Fielding Streets, Gayndah. The 2025 Family Fun Day will take place Sunday, 4<sup>th</sup> May 2025 at the Gayndah Show Grounds, Spencer Street, Gayndah.
2. Stall sites are **\$50 per site for Saturday and \$20 per site for Sunday**. Each stall site has a 3m frontage and is a minimum of 3m deep.
3. Powered sites for non-food stalls are strictly limited and can therefore not be guaranteed. An additional **\$10 for power on Saturday and \$15 for power on Sunday** will be charged if available.
4. **Stall sites may be located up to 50m from the power supply**. You are required to provide your own earth leakage board, electrical leads and lighting, and these boards and leads must be compliant with safety regulations. (Leads and power boards will not be supplied by the Festival) – No power boards or leads – No power supplied.
5. All leads are to be safely secured to not cause a trip hazard.
6. When completing the application form please include the stall height, type of stall (e.g. tent, van, table, etc.) and whether you require your vehicle to be located within your site.
7. Stall sites are rotational. There is no guarantee that the site allocated will be the same as previous years. The Committee shall take into consideration the nature of the stall when applying this policy (eg not placing perishable produce stalls in the western afternoon sun or stall holders selling the same products next to each other).
8. All stall holders are requested to provide a copy of current Certificate of Insurance policy and this must accompany your application. Your application will not be considered without a copy of your insurance.
9. Stall holders who do not disclose all articles that will be sold at their stall will be asked to remove the unlisted items from sale immediately.
10. **No second hand items – i.e. tools, car accessories (paddy's market type stalls), stink bombs, fart bombs, silly string, drugs, drug implements, drug information, fire crackers or alike are permitted to be sold or distributed at this Festival.** (Sale of these items will not be tolerated and are considered unacceptable by the Festival)

Committee) Should you not comply with this request you will be asked to depart the Festival immediately.

11. Should your stall encroach onto another stall holders area, you will be asked to dismantle your stall and erect in the correct location.
12. No site is considered booked until the Gayndah Orange Festival Inc. Coordinator has notified you of acceptance via email. Payment in full must be received by the due date or the site automatically becomes vacant and will be reallocated to the next interested applicant.
13. Applications will be open until 12<sup>th</sup> April 2025 unless sites are still available.
14. Cancellations after payment and prior to 12<sup>th</sup> April are provided with a 80% refund. No refund will be provided after 26<sup>th</sup> April 2025.
15. Stall holders behaviour and professionalism will be taken into consideration for future Festivals. Any decisions made on the day, by the Stall Coordinator are final, and no discussions will be entered into.

### **SATURDAY MARKETS**

16. Trading hours for Saturday 3<sup>rd</sup> May are from 8am till 4.00pm. Trading till 9pm is available but you will require your own internal lighting and power supply.
17. All Stall holders are to meet the Stall Coordinator at the assembly point at the intersection of Meson and Fielding streets at 6am. No entry is permitted before the Stall Coordinator authorises entry due to safety and road closure regulations.
18. All vehicles associated with the stall holders must be removed from the street closure area by 8:45am sharp. Vehicles are not to be used as part of your stall area unless prior approval has been granted. There are limited sites where vehicles can be kept behind or close by the site.
1. No vehicles will be permitted into the street to dismantle stalls prior to 4.00pm as this contravenes the Festival's Insurance Policy. All stalls must be dismantled and exited the show grounds by 6.30pm sharp. Should you choose to trade until 9pm you must vacate the street by 10.30pm to allow cleaning of the street before the road reopens. Site numbers and locations will be provided via email by 26<sup>th</sup> April 2025.

### **SUNDAY MARKETS**

2. Trading Hours for Sunday 4<sup>th</sup> May from 8am till 1pm.
3. Site numbers and locations will be provided via email by 26<sup>th</sup> April 2025.
4. The stalls will operate at the Gayndah Showgrounds, Spencer Street, in conjunction with the Family Fun Day.
5. All stalls must be dismantled and exited the show grounds by 2.30pm.



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