

2019 GAYNDAH ORANGE FESTIVAL



MARKET STALL HOLDER Policy

The Festival Committee reserves the right to alter this policy in any way without notification, however will endeavor to contact stall holder should these changes affect the stall holder.

1. No site is considered booked until the Gayndah Orange Festival Inc. Co-Ordinator has forwarded a 'letter of acceptance'. Payment in full must be received by the date printed on the 'letter of acceptance' or the site automatically becomes vacant and will be reallocated to the next interested applicant.

Please do not forward payment with your application.

2. Stall sites are **\$30 per site for Saturday and \$15 per site for Sunday**. Each stall site has a 3m frontage. If you wish to trade on both days a half price discount is applied to the second day.
3. When listing requirements of stall size, please include height and type of stall (e.g. tent, van, table, etc.) and whether you require your vehicle to be located within your site.
4. Powered sites for non-food stalls are strictly limited and can therefore not be guaranteed. An additional \$10 will be charged to those sites that connect to power. Power is not available on Sunday at the Show Grounds. The limited power available is reserved for food stall providers.
5. Stall sites are rotational, and there will be no guarantee that the site allocated will be as previous years. The Committee shall take into consideration, the nature of the stall, when applying this policy.
6. **All stall holders** are requested to provide a copy of current Certificate of Insurance policy and **this must accompany your application**. Your application will not be considered without a copy of your insurance.
7. Stall holders who do not disclose all articles that will be sold at their stall will be asked to remove the unlisted items from sale immediately.
8. **No second hand items – i.e. tools, car accessories (paddy's market type stalls), stink bombs, fart bombs, silly string, drugs, drug implements, drug information, fire crackers or alike are permitted to be sold or distributed at this Festival. (Sale of these items will not be tolerated and are considered unacceptable by the Festival Committee) Shoud you not comply with this request you will be asked to depart the Festival immediately.**
9. You will be asked to dismantle your stall should it be erected at the incorrect site, or should it encroach on to another stall holder's area.

SATURDAY MARKETS

10. Trading hours for Saturday 4th May are from 8am till 4.30pm

11. The stalls will operate in the following locations:

- Along Meson Street from Capper Street to Fielding Street
- Along Fielding Street from Meson Street to Queen Street

12. All Stall holders are to meet the Stall Co-Ordinator at the designated assembly point by 6am, where you will be advised of your site number and location. Stall holders **must not enter the closed street section prior to 6am**.

13. For stall sites located within Meson Street - All vehicles associated with the stall holders must be removed from the street area by 8:45am sharp. Vehicles are not to be used as part of your stall area.

14. No vehicles will be permitted into Meson & Fielding Streets to dismantle stalls prior to 5pm as this contravenes the Festival's Insurance Policy. All stalls must be dismantled and exited Capper Street area by 6.30pm sharp.

15. **Only Stall holders who have been granted permission by the Co-Ordinator to trade after 6.30pm** will be permitted to continue or commence operating their stalls after this time.

This will be strictly monitored.

SUNDAY MARKETS

16. Trading Hours for Sunday 5th May are from 8am till 1pm.

17. The stalls will operate at the Show Grounds, Spencer Street in conjunction with the Family Fun Day.

18. All Stall holders will be provided with their Sunday site number and location on Saturday.

19. Vehicles associated with your stall are permitted to park within your site. All stalls must be dismantled and exited Lions Park by 2.30pm.

This will be strictly monitored.

20. Stall holders behaviour and professionalism will be taken into consideration for future Festivals. Any decisions made on the day, by the Stall Co-Ordinator are final, and no discussions will be entered into.

21. First round applications close 31st January 2019. If you are successful you will be notified by 10 February 2019.

22. Cancellations after payment and prior to 20th April are provided with a 80% refund. No refund will be provided after 21th April 2019.



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